



**North Area Advisory Council General Meeting**

Monarch High School 5050 Wiles Road Coconut Creek, FL 33073

March 19, 2024, 6:15-8:45pm

Email: [NorthAreaAdvisory@gmail.com](mailto:NorthAreaAdvisory@gmail.com)

Website: <http://northareaadvisorycouncil.ch2v.com/>

Chair- Cynthia Dominique; Vice Chair- Karla Figueroa; Recording Secretary- Danielle Dunfee; Corresponding Secretary- Nicole Kearney; Communications Chair- Lucie Dicapua

**Ask Questions During the Meeting:**

<https://forms.gle/Z8H6qXqTtxuVnCVT9>



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**DRAFT – Meeting Minutes**

**A.** 6:22pm Call to Order by Chair, Cynthia Dominique

**B.** Meeting Etiquette and Attendance

- In the Fall, will start following the requirement that allows only 2 consecutive absences/3 total meetings for SAF Chairs to be in Good Standing with NAAC.

**C.** Approval of Minutes from February Meeting

**No Corrections.**

First – Mrs. TaiQuay Bogle

Second – Mr. Mike Pezzicola

**Motion passed to approve minutes unanimously**

**D. Committee Reports from Advisory Representatives:**

1. Elementary

Lucie Dicapua asked for Feedback on Parent Technology Training – when to host. If parents register on Clever now, the transition to FOCUS is expected to be easier.

2. Policy and Bylaws

Nicole Kearney mentioned the following:

- That quorum will change to align with policy (50% + 1 member) which will be comprised from members in “good standing” and therefore likely to change throughout the year.
- Adding Region at Large Members, similar to how District Advisory has At Large Members.
- Considering the change of the names for a couple of the chair positions and redefine their roles.
- Urged everyone to Review Policy 4000
- Next Policy Bylaws Meeting is set for April 4<sup>th</sup> @ 10:30am-11:45am with April 22<sup>nd</sup> or 24<sup>th</sup> as tentative dates for a second meeting which would be 6:30pm.

3. Zoning & Enrollment

Nicole Morst informed of the following:

- When on the BCPS Website, “Refining Our Schools” is front and center with a yellow banner where one can see numbers on the overcapacity and under enrolled schools. For example: Monarch High School is the over-enrolled, Blanche Ely is under. Tamarac Elementary School is 47% and Country Hills Elementary School is 102%. Nicole urged everyone to study their school boundary maps along with the racial make-up, the income status of the neighborhoods, etc. to be prepared for the School Board Meeting tomorrow.
- The example of Park Trails (Parkland) was identified with the school @ 77% capacity, but not open for reassignment. When this was questioned, the answer provided was, “because they don’t take reassignments. It was board priority in 2017 that Park Trails would not take any children outside of Parkland.” Morst reminded us of

the district demographics - 38% black, 38% Hispanic, 17% white, and compared such to Parkland School demographics of 5% black in Elementary Schools, 8% in Middle Schools, and 11% in High Schools. The question stood - is this an example of “cherry-picking” students and re-assignments? Are such practices equitable to our students or legal according to the State Statutes? After further investigation and conversations with those such as Dr. Fleming and demographics, Morst was told Park Trails will now be open for reassignment in May.

**Motion Made by Nicole Morst: I move that every school be required to report all open seats, including those not intended for School Choice, to the Office of School Choice, in order to maintain compliance with state law.**

Second: Karla Figueroa

**Discussion:**

- Our goal is to safeguard all schools and to be compliant with School Choice State Law.
- Who makes the decision on reassignment? The School Board, demographics and enrollment. In this example from Park Trails, the Principle was reporting to the Director of School Choice that they had zero seats available.
- Everything our district does should be in full transparency and with equity.

**Amended Motion: I move that every school be required to report all open seats, including those not intended for School Choice to the office of School Choice, in order to maintain compliance with the state law and compare the data with enrollment.**

**Second: Danielle Dunfee**

**Voted: Unanimous Approval - Motion carries unanimously**

4. Engagement & Outreach

Cynthia Dominique reminded of previous meeting conversations on Customer Service in the Front Offices. The District recently appointed this position to oversee these experiences at our schools.

5. Gifted

Jessica Benner informed that Universal 2nd Grade Gifted Screening (COGAT) is currently on hold with the expectation that students will be screened in 3<sup>rd</sup> Grade – parents can still go to their teacher or ESE Advisor to request student gets screened. SAF Chairs were urged to inquire what the Gifted numbers looked like for their schools.

6. Facilities

- Some of the Middle Schools have tennis courts, and this is sport no longer offered in the District. Some Schools are in talks with local municipalities on transforming their tennis courts into pickleball courts.
  - o Does this mean municipalities are providing funds?
  - o Is a safety concern when school is in session?
- Danielle Dunfee mentioned her Playground Workshop Call with Quiet Waters, Deerfield Beach Elementary, & Nora Rupert from March 5th. Broward County Standards require that NEW equipment is installed with Pour & Place – it cannot be sand. More to come on following the April meeting.
- Goal to receive a presentation from Procurement @ our future meetings.

**Consensus request made by Cynthia Dominique to support Facilities Task Force & Diversity Committee on the [CCC Settlement](#) changes to ensure district is following state laws**

**One (1) Opposed**

**Discussion:**

- There are nine conditions of the CCC settlement that have to do with education resources, programs and innovation. The desire is to include new language that encompasses the Florida fire prevention code to clarify the conditions making it easier to apply standards to.
- Concerns and questions on adding more classroom capacity by having permits there, but not doing anything else with infrastructure, cafeteria, hallways, areas to conjugate.
- Markham elementary was mentioned as an example on cutting classroom sizes and the importance of classroom square footage.
- Conversation tabled.

#### 7. Teacher

- Writing Assessment will be Tues after Spring Break. It doesn't count, but using it as a baseline on how to manage this next year.
- Summer Soar – retention students for 3rd Grade & Summer Reading Academy (Science, Math, Reading) will be 6 hours this summer, all in the works and currently being planned.

#### 8. Nominating

Nicole Kearney announced that email will be sent out covering the positions, duties, and meeting responsibilities for the positions open, and who to contact if you're interested.

#### 9. SAF Chairs

– Chuck Harper had his SAF Meeting yesterday @ Deerfield Beach High School. For Seniors in jeopardy of graduating, there is a home test (Classical Learning Test) that Seniors can take. This has been around for a while, but not very well publicized and provides a great opportunity for our students. Parents need to be aware that this is an option. There is a cost to taking this test.

### E. New Business

#### 1. Presentation: School Improvement & SAC

Presented by: Kelli Blackburn & Wandra – Ponder who supports all our schools in the North Region.

Meeting Topics:

- SAC Covers the Following – SIP, Department/Grade Level Updates, Extended Learning Opportunities (ELO)
- SAF Covers the Following – School Programs, Implements of Parent Community Programs, Assisting and identifying community resources, district policies, school health & safety, school construction, District & Regional Advisory updates

SAC:

- a quorum (51% or more of SAC Members) must be present before Sac may vote on anything – that's even the approval of minutes, accountability funds, etc. SAC Members with two consecutive, unexcused absences will be removed. Excused absences – you need to let someone know you're going to be absent. Have a protocol in place for your absentees. Without a SAF Chair, our SAC composition is now in compliance.
- Membership ES: Principal, Community Member, Staff Members, parents (based on the RACIAL demographics of the school).
- Membership HS: Same as ES + Students
- More than 51% of the SAC Representation may NOT be employed by BCPS such as: Parents, SAF Chair, I-Zone Rep, ESOL Rep, ESE Rep, Gift Rep, Pre-K Rep, Community/Business Rep.
- SAC only has the following elected officers (\*\*They can be parents or employees):
  - o SAC Chair or Co-Chairs
  - o SAC Secretary
- Principles are the ONLY administrators that can be on SAC.
- School Improvement Plans all include the following:

- School Info (Name, Grades, Title 1 School)
- School Budget/Signature Page
- Safe & Supportive Environment (Professional Learning Communities, Response to Intervention Plan)
- High-Quality Instruction (Early Warning Systems, School Report Card, Areas of Focus, Goals, & Strategies)
- Effective Communication (SAC & SAF Mtg Documents, Cognia eProve Survey Results, Family & Community Engagement Plan)
- Kelli Blackburn mentioned that the District working to making the SAC & SAF tabs on our school website easier to find.

2. Presentation : Code of Conduct, Discipline Matrix-  
Presented by: Kathy Keith (Assistant Director of SESIR)

- This year's Behavior Summits brought dialogue from the students, parents, and staff to address wellness concerns. The following common themes:
    - Students felt it was the adults in their lives that needed wellness support and education on Discipline, Behavior, etc.
    - Provide better training & communication to all administrators, staff, students, parents, and community. Goal to streamline and simplify the communication that goes home to parents; suspension notices are too wordy with too much legal speak.
    - Improve communication in reference to bullying. Just because something isn't bullying doesn't mean it's not "something" and the need to ensure the stop of such behavior addressed.
    - The need for better PR when offering community resources to help/train parents. The audience is often times BCPS staff and missing the parents.
    - Policy Revision Considerations:
      - Better define self-defense
        - Provocation and/or retaliation actions are NOT considered self-defense and will be considered as mutual participation and subject to appropriate disciplinary action.  
Considered:
          - Provoking another student using actions or words (written or verbal – that includes social media), to engage in an altercation or striking back after being struck.
          - Continuing to hit or strike after being able to get away.
          - Choosing not to leave the area after being able to get away.
          - Returning the confrontation after getting away
          - Willingly entering the area of "pending attack" and involving oneself in the confrontation.
      - Fights
        - What is a Minor Fight? (Proposed to change the title of this to Minor Altercation) Pushing or shoving that stops without physical intervention or on verbal commend and does not result in injury or need for first aid. Any use of force beyond pushing or shoving (punching, slapping, kicking) will be considered a medium or major level fight, depending on the level of injury sustained.  
6-12 grades
          - 1<sup>st</sup> Time – Current consequence is 9-day suspension, Proposed 3-Day
          - 2<sup>nd</sup> Time - Current consequence is 9-day suspension, Proposed 5-Day
          - 3<sup>rd</sup> Time - Current consequence is 9-day suspension, Proposed 7 Day
          - 4<sup>th</sup> Time - Current consequence is 10-day suspension, Proposed 9-Day
- This year was the first year the district went this severe with the fight consequences which did result in a decrease of fights on school property, but now realize there are changes that could be made to better serve.
- What is a Medium Fight? (The mutual participation of two or more persons using force or physical violence that requires physical intervention. No proposed changes to discipline).
  - Major Fight – First aid is required; someone goes to the hospital.

- IMPAC - Replaces PROMISE and there's no civil citation, which the issue with PROMISE.
- Remove accrual of infractions. (Used to be K-2, 3-5, 6-8, 9-12 and if it was a drug offense, it was 6-12.)
- Considered Revision to the Language on Pepper Spray – random searches are in policy.
  - Many students (esp. female) are being charged of being in possession of Class B weapon for carrying 2 oz or less of mace/pepper spray.
  - Pepper spray must be concealed, not displayed, transmitted.
  - If pepper spray is used or out in school, it's not self-defense – it's a Class B.
  - For any revision to go into effect, the Board has to approve - it has to be workshopped out. Imperative that students know when to use, how to carry, to make mature/responsible decisions should this get passed.
  - **What happens to the students who were previously punished who violated this policy?** Those students will still be affected as it was under policy at the time of punishment.
- **North Area Recommendations provided to Kathy Keith to take back to her department:**
  - Just like SESIR data is reported, to see referrals/incidents of schools reported.
  - Breakdown SESIR data by Month instead of aggregated as a running tally from year to month like it is now.
  - The order of the Code of Conduct Revision:
    - Pull out the opt Out forms and survey information in a separate packet for parents to sign in their Welcome Packet at the beginning of the School year. Just make it a totally different document.
    - The Welcome Letter from the Superintendent should be the first.

**Motion by Karla Figueroa to Extend 15 minutes**

**First: Nicole Morst**

**Second: Danielle Dunfee**

3. Open Forum
  - Teacher Professional Development Challenges and effects on student academic performance from lack of training, scheduling, formats, compensation, Incentives, etc.
    - Live comprehensive training programs are needed and should be available in person or on camera (but not recorded)

**Motion by Sandra Stone: I move to establish live comprehensive teacher training programs during both school hours and flexible hours, addressing all aspects of curriculum and adequate training for teachers to meet the needs of all students, including but not limited to ESOL, gifted, and ESE.**

**This is because the lack of attendance for Saturday and afterschool sessions, it is crucial to offer accessible and continual professional development opportunity to foster the continual growth and efficacy of educators.**

**Second Nicole Kearny**

**Voted: Unanimous Approval - Motion carries unanimously**

**F. Announcements**

1. Host SAF Meetings independently of SAC if needed; SAF Chair/parents to Review School Budget, provide input, and SAF chair signs the budget
2. Elections at schools for Next year's SAF Chair in Early April prior to North Area Elections on April 18<sup>th</sup>; this can occur at a general parent event with notice that elections are taking place
3. Watch or attend March 20<sup>th</sup> School Board Meeting; submit public comments-  
[https://browardschools.granicusideas.com/users/sign\\_in](https://browardschools.granicusideas.com/users/sign_in)

COMMITTEE	DATE
SCHOOL BOARD MEETING	March 20 <sup>th</sup> 9am until the cows come home
NOMINATION COMMITTEE	April 2 <sup>nd</sup> 6:30-7pm
ELEMENTARY COMMITTEE	April 2 <sup>nd</sup> and April 29 <sup>th</sup> 7pm-9pm
TRANSPORTATION COMMITTEE	April 3 <sup>rd</sup> and April 25 <sup>th</sup> 8:00pm-9:30pm
ZONING AND ENROLLMENT COMMITTEE	April 4 <sup>th</sup> 9:15am-10:30am, April 29 <sup>th</sup> 9:15am-11:45am
POLICY AND BYLAWS COMMITTEE	April 4 <sup>th</sup> 10:30am-11:45am; April 22 <sup>nd</sup> /24 <sup>th</sup> 6:30pm
ACADEMICS, CURRICULUM & PROGRAMS COMMITTEE	April 8 <sup>th</sup> 9:15am-10:30am
ENGAGEMENT AND OUTREACH COMMITTEE	April 8 <sup>th</sup> 10:30am-11:45am
DISTRICT ADVISORY GENERAL MEETING AT KCW	April 11 and May 8 <sup>th</sup> 6:15pm- 8:45pm
NORTH AREA STEERING MEETING AT MONARCH	April 18 <sup>th</sup> 5:00pm-6:15pm
<b>***NORTH AREA GENERAL MEETING AT MONARCH</b>	<b>April 18<sup>th</sup>, May 16<sup>th</sup>, June 6<sup>th</sup> at 6:15pm-8:45pm</b>
MIDDLE AND HIGH SCHOOL	April 23 <sup>rd</sup> 6:30pm-8:30pm; April 30 <sup>th</sup> at Coral Springs HS
<b>SAF TRAINING- BUDGET TRAINING</b>	April 10 <sup>th</sup> , 15 <sup>th</sup> , 23 <sup>rd</sup> 6:30-9pm; <b>April 23<sup>rd</sup> 9:15am-11:45am</b>

\*\*ACCESS ALL MEETING INFORMATION ON OUR WEBSITE OR EMAIL THAT IS SENT OUT. [Click here for Meeting Links.](#)

**G.) Adjourn**

9:07pm Karla Figueroa Passed Motion to Adjourn

Approved by Lucie, Second by Sandra

All in Favor

Submitted respectfully,

**Danielle Dunfee**

**Recording Secretary**

**Links and Resources Discussed During Meeting**

- **NAAC Website:** <http://northareaadvisorycouncil.ch2v.com/>; Register to receive emails and updates
- **Advisories and Committees Meeting Schedules:** <https://www.browardschools.com/Page/32049>; Advisory Calendar: <https://docs.google.com/document/d/1LOHJMyflx-iPhK4Pd1TuOl2MZKbHGomk/edit?usp=sharing&oid=111203372059625663099&rtpof=true&sd=true>
- **Ethics Training:** <http://browardschools.com/Page/41329>
- **Broward Schools Policies:** <https://www.browardschools.com/Page/37754>
- **School Board and Leadership Staff Directory:** [School Board & Leadership Staff Directory / School Board Members \(browardschools.com\)](#)
- **Board Meeting Public Comment:** [Broward County Public Schools \(granicusideas.com\)](#)
- **\*\*\*Long Range Planning/School Repurposing:** [Presentation to school Board](#), [Demographic and Enrollment Data](#), [Minutes from February Meeting](#); [Partnership Interest Letters](#)
- **Equity Diversity and School Climate:** [Equity, Diversity and School Climate / Overview \(browardschools.com\)](#)
- **SESIR Data:** [Equity, Diversity and School Climate / Code of Conduct \(browardschools.com\)](#)

- **I-Ready/FAST Correlation Data:** [iready-diagnostic-full-correlation-brief-florida-pm1-pm2 \(bflldr.com\)](https://www.bfldr.com/ready-diagnostic-full-correlation-brief-florida-pm1-pm2)
- **Survey Consent and Op-Outs:**
- **Protection of Pupil Rights Amendment (PPRA):** [What is the Protection of Pupil Rights Amendment \(PPRA\)? | Protecting Student Privacy \(ed.gov\)](https://www.ed.gov/what-is-the-protection-of-pupil-rights-amendment-ppra)
- **A Parent Guide to the Family Educational Rights and Privacy Act (FERPA):** [A Parent Guide to the Family Educational Rights and Privacy Act \(FERPA\) | Protecting Student Privacy](https://www.ed.gov/a-parent-guide-to-the-family-educational-rights-and-privacy-act-ferpa)
- **Volunteers and FERPA:** [School Volunteers and FERPA | Protecting Student Privacy \(ed.gov\)](https://www.ed.gov/school-volunteers-and-ferpa)
- **Life Skill and Wellness Action Plan for 23-24:** [3781\\_09222023\\_PTE\\_LSW-Plan-2023-2024.pdf \(browardschools.com\)](https://www.browardschools.com/3781_09222023_PTE_LSW-Plan-2023-2024.pdf)
- **Legislative Updates:** [Legislative Information / Overview \(browardschools.com\)](https://www.browardschools.com/legislative-information-overview); [2024 Regular Session Weekly Report Week 2.pdf \(browardschools.com\)](https://www.browardschools.com/2024-regular-session-weekly-report-week-2.pdf)
- **Transportation:** [Student Transportation & Fleet Services / Overview \(browardschools.com\)](https://www.browardschools.com/student-transportation-fleet-services-overview)
- **School Choice:** [School Choice / Overview \(browardschools.com\)](https://www.browardschools.com/school-choice-overview); [School Choice / District Options \(browardschools.com\)](https://www.browardschools.com/school-choice-district-options); [School Choice / 2023/24 Available Seats \(browardschools.com\)](https://www.browardschools.com/school-choice-2023-24-available-seats)
- **Science Curriculum Adoption:** [Innovative Learning / Instructional & Digital Materials \(browardschools.com\)](https://www.browardschools.com/innovative-learning-instructional-digital-materials); [BCPS K-12 Science Adoption 2023-2024 \(instructure.com\)](https://www.instructure.com/k-12-science-adoption-2023-2024); Suggestions for Public Review Sites: [Public Review Site Location Suggestions 2023-2024 \(office.com\)](https://www.office.com/public-review-site-location-suggestions-2023-2024); Parent Review Team Application: <https://forms.office.com/r/XDXi846wGj>; Flyer for Dissemination- <https://drive.google.com/file/d/1duueRC4eNP9MtlPG9wzdQuZHt9olveU/view?usp=sharing>
- **Kindergarten Readiness:** [Transition To Kindergarten / Overview \(browardschools.com\)](https://www.browardschools.com/transition-to-kindergarten-overview)
- **Facilities: Smart Futures-** [Home - BCPS SMART Futures](https://www.browardschools.com/home-bcps-smart-futures)
- **Attendance Counts:** [2022 Attendance Memo Report.pdf \(browardschools.com\)](https://www.browardschools.com/2022-attendance-memo-report.pdf)
- **Enrollment Counts:** [Maps and Data / Student Enrollment Counts \(browardschools.com\)](https://www.browardschools.com/maps-and-data-student-enrollment-counts)
- **BCPS About Us Page:** Scan the QR Code to Visit this page to find demographics, enrollment, promotion and graduation rates, and AP/AICE/IB Enrollment and test rates and program enrollment.

